

Rays: The Annual Journal of Magrahat College, an annual peer-reviewed publication of Magrahat College which will be published original research papers on multidisciplinary subjects. Papers submitted on this journal are evaluated by experts in these fields. Interested author(s) may submit research papers based on the following guidelines.

Typescript Requirement: Research papers (max length 3500 words) containing original research findings in a clear and concise manner.

Submission of Typescript: Authors should submit the soft copy (MS-Word compatible) in A-4 size. It should include:

- (i) Title page with a running short title,
- (ii) Abstract,
- (iii) Keywords
- (iv) Nomenclature of symbols used,
- (v) Tables/figures/illustrations along with their captions in serial order as they appear in text
- (vi) Address, telephone numbers, and e-mail ID.

Title Page: The title page should include: title of the article, name(s) of author(s) and affiliation(s), and the contact person to whom communications should be sent (in the case of a multi-authored paper).

Abstract: An abstract of about 200 words for research papers should be provided along with the paper. An abstract should be informative and completely self-explanatory, briefly present the topic, state the scope of the study, indicate significant data, and point out major findings, conclusions and overall relevance and benefits to the community.

Keywords: At least four to ten keywords representing the complete subject content of the paper should be given.

References: References to published literature should be numbered consecutively in order of their citation in the text and placed at the end of the paper. Latest references should be provided. Use of *ibid.*, *idem.*, *op. cit.*, may be avoided. A reference should be listed only once but cited in the text in parentheses (for example, ref. 5, p. 79). Some examples of references are:

(i) Journal Article

Chatterjee, R. & Laha, P. (2015). Act: Capture knowledge without killing it. *Harvard Business Rev.* 78(3), 73-80.

Saha, Nirmal. Academic library's responses to the emerging trends in higher education. *Journal name.* (2014), 34(6), 477-85. <http://publications.drdo.gov.in/ojs/index.php/djlit/article/view/6878/4701> (accessed on 5 December 2014)

The electronic sources should include the URL and date of access.

(ii) Book/Monograph

Taylor, W. & Mukherjee, R. (2010). *Intelligent technologies in library and information service applications.* Information Today, Inc., Medford, NJ.

(iii) Chapter from a Book

Sharma, M. (2010). customers: quality in library and information services. Managerial challenges for the 21st century, edited by S. Perumal & V. Lal. Secret, New Delhi, 401-06.

(iv) Conference Paper

Kiran, Kumar & Sau, Rathin. (2017). Theory of Physics. In 10th International Conference XYZ 2015: Innovative Librarianship: Adapting to Digital Realities, Shimla, HP. 2017. pp. 12-20. <http://ir.inflibnet.ac.in/bitstream/1944/1841/1/2.pdf> (accessed on 15 April 2018).

(vii) Thesis/Dissertation

Saha, Raj. (2012). Library service in the new environment: A study of select special libraries in Kolkata. University of XYZ. PhD Thesis. 372p. URI: <http://hdl.handle.net/10603/28343>.

Tables: Tables should supplement and not duplicate the information contained in the text. Column headings should be brief, bold and the units of measurement should be placed below the headings in parentheses.

Illustrations: All figures (charts, diagrams, line drawings and photographs) should be of good quality. Illustrations should be numbered in order of their occurrences in the text with Indo-Arabic numerals.

Papers submitted to the journal are subjected to checking through plagiarism checking software. However, it is authors' responsibility to check the plagiarism before submission to the Journal.

Submission Preparation Checklist:

The submission has not been previously published, nor is it before another journal for consideration.

The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.

- Paper length about 3500 words (maximum).
- All authors' Title (e.g. Dr, Mr., Mrs., etc.) Name, Affiliation, Email & Phone No.
- Abstract (max. 200 words) and keywords-minimum 04.
- References and figures etc.: APA Style.
- Margins: 1 inch (Normal).
- Font: Times New Roman, Text-12 points (normal), Headings- 14 (bold), Title- 14 (bold).
- Spacing- Single space.

Please visit: <http://www.magrahatcollege.com/notices/notice-regarding-rays-the-annual-journal-of-magrahat-college-2018/>

Important dates: Submission of Full text Paper on or before 20th December, 2018.

Dr. Ashis Mukhopadhyay
Chief Editor
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